

MACKENZIE THE MINIMALIST

Your Organizational Personality: Nothing Out

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MASTER YOUR SPACE STYLE & TURN YOUR CHAOS TO ORDER

When you are in tune and living in your person space style, you're more productive and effective, giving you more time to focus on the things that are important. Your home and office then are a source of creativity rather than a source of distraction. This fast-start guide is designed to give you a general overview of your organizational personality - as determined by the results of the organizational personality quiz - as well as give you a few things to consider to match your personality to your personal style.

CHARACTERISTICS:

- Keeps areas perfectly clear
- Hates to see clutter
- Thinks a clear desk = in control
- Thinks a clear surface = clear mind

FEARS:

- Cramped quarters
- Loss of control/being controlled by things
- Chaos



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PRODUCT CONSIDERATIONS:

- Roll-top desk where items can be hidden when not in use
- Storage units on wheels that can be easily moved out of the way
- Day planner or an online or smartphone app to manage your to-do list
- Storage boxes with label holders
- Drawer organizers

GOALS:

- Write your thoughts and ideas in one designated notebook
- Review those notes regularly
- Resist the temptation to shove items into drawers, closets, and boxes just get the items out of your vision; make sure you are putting things back in their designated storage area